



### **Amnesty International Hong Kong Section (AIHK)**

Amnesty International (AI) is the world's largest human rights organization with over 10 million members and supporters worldwide. AIHK is now looking for a Programme Manager to cope with expansion in Human Rights Education, communication, and programme initiatives.

### **國際特赦組織香港分會**

國際特赦組織是世界上最大的人權組織，擁有超過 1 千萬名成員、支持者和捐款者。國際特赦組織香港分會現正聘請項目經理以應付人權教育、傳訊及項目策劃的工作。

### **Programme Manager 項目經理**

#### **Key Responsibilities 工作性質**

- Develop, manage and implement AIHK's Human Rights Education, Communication and Programme plans, budget and strategies  
制定、管理和執行國際特赦組織人權教育、傳訊及項目的計劃、預算及方向
- Coordinate with AI's Regional Office and Sections in delivering programme plans  
與國際特赦組織的區域辦事處及其他分會協調以制定項目計劃
- Inspire, motivate, supervise and take responsibility for the work of Programme Team  
啟發、推動、管理及負責項目團隊的人員及工作
- Identify channels and implement plans for the growth of members and supporters  
開發及實踐增加會員及支持者的計劃
- Monitor and evaluate the effectiveness of communication, education and programming tools; develop new channels to engage more supporters to achieve organizational goals  
監督和評估傳訊、教育及項目等工作的有效性；開發新的渠道以吸引更多支持者實現機構目標
- Enhance and strength Amnesty brand, image and profile  
增強及鞏固國際特赦組織的品牌、形象及層面
- Engage in resources development for the organization  
參與開發機構的資源
- Be the spokesperson of the organization  
擔任機構的發言人

#### **Requirements 申請條件**

- University degree, preferably in Communications, Political Science and Human Rights related discipline  
大學學位或以上程度，主修傳訊、政治或人權等相關科目者優先考慮
- At least 10 years relevant working experiences  
需具十年或以上相關工作經驗
- Proven management experience in non-profit making organization has an advantage. A plus with demonstrated experience in developing & delivering strategies to engage people using digital tools and channels  
具備非牟利組織管理工作經驗者優先考慮，如有制定及落實以網上渠道增加支持者參與度的工作更為佳
- Understanding and strong commitment to the protection and defense of human rights  
了解及對捍衛人權工作有承擔
- Strong Initiative to carry out activities  
積極開創活動及處理困難
- Excellent communication (Oral and written) skills in Chinese and English  
具優秀的中英文寫作技巧及語言能力

**Application 申請手續**

Interested parties please send resume with details on education & work experience, on present & expected salary, and indication of the earliest availability via email to [hr@amnesty.org.hk](mailto:hr@amnesty.org.hk).

申請者請把履歷(包括學歷及工作經驗、現時及要求待遇、可到職日期)·電郵至 [hr@amnesty.org.hk](mailto:hr@amnesty.org.hk)。

*(AIHK is an equal opportunity employer. All personal data will be treated in strictest confidence and will only be used for recruitment purpose only.)*

*(國際特赦組織香港分會注重平等的僱主。申請人所提供的資料將予保密及只作招聘用途。)*